

Rayat Shikshan Sanstha's
Chandraroop Dakle Jain College of Commerce, Shrirampur
Internal Quality Assurance Cell
NOTICE

Date:18/07/2023

All members of IQAC of the college are hereby notified that the meeting of IQAC will be held on 19th July, 2023 at 11.30 a. m. in Principal Cabin. All should remain present for the above meeting on time.

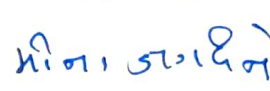

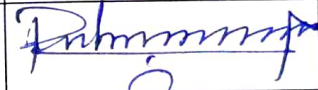
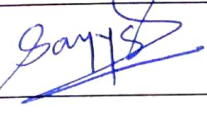
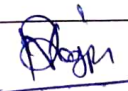

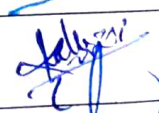
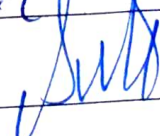



I/C Principal
C.D.Jain College of Commerce
Shrirampur, Dist. Ahmednagar

The following issues will be discussed in the meeting:

AGENDA:

1. Confirmation of the minutes of the previous meeting
2. Introduction of Short Term Courses
3. Establishment of IBPS Guidance Center
4. Organization of a workshop on Entrepreneurship Development
5. Purchase and maintenance of electric and other appliances
6. Implementation of NEP- 2020 for the M.Com. Part-I from 2023-24
7. Organization of Entrepreneurship Awareness Camp
8. Organization of Hands on One Week Training Programme on Mahindra Pride Classroom Training Session on Soft Skills
9. Date of next meeting

S.N.	Name of the Member	Signature
1	Hon. Mrs. Meenatai Jagdhane	
2	Mr. Prakash Nikam Patil	
3	Mr. Kishor Nirmal	
4	Dr. S. B. Sayyed	
5	Dr. M. A. Kekane	
6	Mr. V. B. Nagpure	
7	Mr. S. K. Pathave	
8	Mr. S. V. Kulkarni	
9	Hon. Prin. Dr. S. A. Nimbalkar	



MINUTES

The minutes of the meeting of IQAC held on 19th July, 2023 at 11.30 a.m. in the Principal' cabin.

The following members were present for the meeting:

S.N.	Name of the Member	Signature
1	Hon. Mrs. Meenatai Jagdhane	
2	Mr. Prakash Nikam Patil	
3	Mr. Kishor Nirmal	
4	Dr. S. B. Sayyed	
5	Dr. M. A. Kekane	
6	Mr. V. B. Nagpure	
7	Mr. S. K. Pathave	
8	Mr. S. V. Kulkarni	
9	Hon. Prin. Dr. S. A. Nimbalkar	

The following issues were discussed in the meeting.

Point No. 1: Confirmation of the minutes of the previous meeting.

Resolution No.1: It was resolved that the minutes of the meeting held on 7th May, 2023 should be read, confirmed and signed by the chairperson.

Point No. 2: Introduction of Short Term Courses

Resolution No.2: It was resolved that the Short Term Courses Committee should conduct all courses approved by Karmaveer Vidya Prabodhini of Parent Institute Rayat Shikshan Sanstha, Satara and Savitribai Phule Pune University, Pune. All coordinators should conduct the certificate courses designed by I.Q.A.C. as below-

S.N.	Name of Course	Class	Duration of the course	Name of Coordinator
1	Certificate course in computerised Accounting	F.Y.B.Com	3 Month	Mr.Nagpure V.B
2	Certificate course in communication skills and personality development	F.Y.B.Com	3 Month	Dr.Kekane M.A



3	Certificate course in Entrepreneurship development	F.Y.B.Com	3 Month	Mr.Shaikh A. A
4	Certificate course in Beauties wellness and fashion designing	F.Y.B.Com	3 Month	Ms.Deshpande
5	Certificate course in Agro business management	F.Y.B.Com	3 Month	Dr.Tanpure B.S
6	Certificate course in E-Commerce	F.Y.B.Com	3 Month	Ms.Jadhav P.B
7	Certificate course in Financial literacy	F.Y.B.Com	3 Month	Ms.Perene S A
8	Diploma in Computerised Accounting	S.Y.B.Com	3 Month	Mr.Yadav P.S
9	Diploma in communication skills and personality development	S.Y.B.Com	3 Month	Dr.Gujar P.S
10	Diploma in Entrepreneurship development	S.Y.B.Com	3 Month	Ms.Raut S.N
11	Diploma in Beauties wellness and fashion designing	S.Y.B.Com	3 Month	Ms.Deshpande
12	Diploma in Agro business management	S.Y.B.Com	3 Month	Dr.Gholap M A
13	Diploma in E-Commerce	S.Y.B.Com	3 Month	Mr.Choudhari K.T
14	Diploma in Financial literacy	S.Y.B.Com	3 Month	Dr.Pandule A.V
15	Agro Business Management	T.Y.B.Com	3 Month	Ms.Perene S A
16	Leadership Development	T.Y.B.Com	3 Month	Mr.Kulkarni S V
17	Marketing	T.Y.B.Com	3 Month	Ms.Jadhav P.B
18	Spoken English	T.Y.B.Com	3 Month	Dr.Ghangale S.D
19	Stock Market	T.Y.B.Com	3 Month	Mr.Nabage A .D
20	Tailoring	T.Y.B.Com	3 Month	Dr.Ghodake B.G
21	Taxation	T.Y.B.Com	3 Month	Mr.Datir K.R
22	Certificate course in Computer fundamental and office automation	F.Y.B.Com	3 Month	Mr.Chandratre Y C
23	Diploma course in Computer fundamental and office automation	S.Y.B.Com	3 Month	Mr.Lande R.D
24	Aptitude Test	T.Y.B.Com	3 Month	Ms.Bhawsar B S

Point No. 3. Establishment of I.B.P.S. Guidance Center.

Resolution No. 3: It was resolved that the necessary arrangements including expertise, physical infrastructure, study material etc. should be made available. The proposal be forwarded to the College Development Committee for permission. The expertise from the professional services should be preferred.

Point No. 4: Organization of a workshop on Entrepreneurship Development
Resolution No. 4: It was resolved that I.Q.A.C. should organize a workshop on Entrepreneurship Development. It was also decided to invite Mr. N. B. Dhumal as the speaker for the workshop.

Point No. 5: Purchase and maintenance of electric and other material
Resolution No. 5: Resolved that the purchase of water filter and cooler, repairing of the fans, tube lights, installation of CCTV, purchase of solar water heater, repairing of drainage of girls hostel, repairing of Xerox machine to be done immediately as per the grievances received from the students from the suggestion box.

Point No. 6: Implementation of NEP- 2020 for the M.Com. Part- I from 2023-24

Resolution No. 6: Resolved that as per the directives of Savitribai Phule Pune University, Pune the college has set the mechanism to implement NEP- 2020 for the M.Com. Part- I from academic year 2023-24. The choice of the subjects (Theory and Practical), groups, electives and evaluation mechanism will be discussed and approval will be taken from CDC.

Point No. 7: Organization of Entrepreneurship Awareness Camp
Resolution No. 7: CIIED has planned to organized 3 days Entrepreneurship Awareness Camp during 12th to 14th February, 2024 in association with Maharashtra Center for Entrepreneurship Development (MCED)

Point No. 8: Organization of Hands on One Week Training Programme on Mahindra Pride Classroom Training Session on Soft Skills
Resolution No. 8: Training and Placement Cell scheduled One Week Hands on Training session during 11th to 16th September, 2023.

Point No. 9: Date of next meeting
Resolution No. 9: It was resolved to hold the next meeting in the month of November, 2023.

Prof. S. V. Kulkarni proposed the vote of thanks and the meeting ended.



I/C Principal

C.D.Jain College of Commerce
Shirampur, Dist. Ahmednagar



Action Taken Report (ATR) of the First Meeting held on 19th July, 2023

In accordance with the resolutions approved, the decisions and compliance was made as under-

S.N.	Resolution	Action Taken
1	Introduction of Short Term Courses	<p>Conducted 24 courses approved by Karmaveer Vidya Prabodhini of Parent Institute Rayat Shikshan Sanstha, Satara and Savitribai Phule Pune University, Pune.</p> <ol style="list-style-type: none"> 1. Certificate course in computerised Accounting 2. Certificate course in communication skills and personality development 3. Certificate course in Entrepreneurship development 4. Certificate course in Beauties wellness and fashion designing 5. Certificate course in Agro business management 6. Certificate course in E-Commerce 7. Certificate course in Financial literacy 8. Diploma in Computerised Accounting 9. Diploma in communication skills and personality development 10. Diploma in Entrepreneurship development 11. Diploma in Beauties wellness and fashion designing 12. Diploma in Agro business management 13. Diploma in E-Commerce 14. Diploma in Financial literacy 15. Agro Business Management 16. Leadership Development 17. Marketing 18. Spoken English 19. Stock Market 20. Tailoring 21. Taxation 22. Certificate course in Computer fundamental and office automation 23. Diploma course in Computer fundamental and office automation 24. Aptitude Test

2	Establishment of I.B.P.S. Guidance Center.	Necessary arrangements including expertise, physical infrastructure, study material etc. made available. The proposal was forwarded to the College Development Committee for permission. The expertise from the professional services were preferred.
3	Organization of a workshop on Entrepreneurship Development	Organized a workshop on Entrepreneurship Development. It was also decided to invite Mr. N. B. Dhumal as the speaker for the workshop.
4	Purchase and maintenance of electric and other appliances	Purchased of water filter and cooler, repaired of the fans, tube lights, installed CCTV, purchased solar water heater, repaired the drainage of girls hostel and xerox machine.
5	Implementation of NEP- 2020 for the M.Com. Part- I from 2023-24	As per the directives of Savitribai Phule Pune University, Pune the college has set the mechanism to implement NEP- 2020 for the M.Com. Part- I from academic year 2023-24. The choice of the subjects (Theory and Practical), groups, electives and evaluation mechanism was discussed and approval was taken from CDC.
6	Organization of Entrepreneurship Awareness Camp	CIED has organized 3 days Entrepreneurship Awareness Camp during 12th to 14th February, 2024 in association with Maharashtra Center for Entrepreneurship Development (MCED)
7	Organization of Hands on One Week Training Programme on Mahindra Pride Classroom Training Session on Soft Skills	Training and Placement Cell organized One Week Hands on Training session during 11th to 16th September, 2023. Mr. Jitendra Torane, Mr. Tatyasaheb Jiwade and Mr. Dilawar Sayyad guided the students.




I/C Principal
C.D.Jain College of Commerce
Shrirampur, Dist. Ahmednagar

**Rayat Shikshan Sanstha's
Chandraroop Dakle Jain College of Commerce, Shrirampur
Internal Quality Assurance Cell
NOTICE**

Date: 5th November, 2023

All members of IQAC of the college are hereby notified that the meeting of IQAC will be held on 8th November, 2023 at 11.30 a. m. in Principal cabin.
All should attend the meeting on the given time.

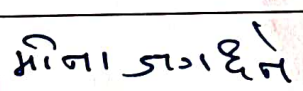
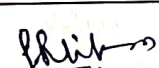
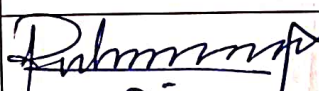


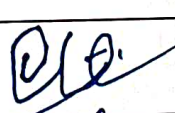

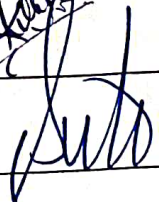



I/C Principal
C.D.Jain College of Commerce
Shrirampur, Dist. Ahmednagar

The following issues will be discussed in the meeting:

AGENDA:

1. Confirmation of the minutes of the previous meeting.
2. Submission of A.Q.A.R.: 2022-23 to N.A.A.C. Bengaluru
3. Organization of staff training programme.
4. Organization of Practical Guidance Programme for Income Tax.
5. Organization of Alumni Meet.
6. Organization of One Day Workshop on Intellectual Property Rights : A New Paradigm and Patent Filing: Process and Prospectus
7. Organization of Campus Interviews for Marketing/ Sales Executive.
8. Date of next meeting.

S.N.	Name of the Member	Signature
1	Hon. Mrs. Meenatai Jagdhane	
2	Mr. Prakash Nikam Patil	
3	Mr. Kishor Nirmal	
4	Dr. S. B. Sayyed	
5	Dr. M. A. Kekane	
6	Mr. V. B. Nagpure	
7	Mr. S. K. Pathave	
8	Mr. S. V. Kulkarni	
9	Hon. Prin. Dr. S. A. Nimbalkar	

MINUTES



The minutes of the meeting of IQAC held on 8th November, 2023 at 11.30 a. m. in the Principal Cabin.

The following members were present for the meeting:

S.N.	Name of the Member	Signature
1	Hon. Mrs. Meenatai Jagdhane	
2	Mr. Prakash Nikam Patil	
3	Mr. Kishor Nirmal	
4	Dr. S. B. Sayyed	
5	Dr. M. A. Kekane	
6	Mr. V. B. Nagpure	
7	Mr. S. K. Pathave	
8	Mr. S. V. Kulkarni	
9	Hon. Prin. Dr. S. A. Nimbalkar	

The following issues were discussed in the meeting.

- Point No. 1: Confirmation of the minutes of the previous meeting.
Resolution No.1: It was resolved to read the minutes of the previous meeting held on 19th July, 2023 and get it confirmed and signed by the chairperson.
- Point No. 2: Submission of A.Q.A.R.: 2022-23 to N.A.A.C.
Resolution No.2: It was resolved that I.Q.A.C. should compile the data for A.Q.A.R.: 2022-23. Scanning of the documents and updation of website is done accordingly.
- Point No. 3: Organization of staff training programme.
Resolution No.3: As virtual currency is the need of an hour. It was resolved that a training programme on virtual currency should be organized by I.Q.A.C. Prof. Prafulla Dhavane be invited to conduct the training programme.
- Point No. 4: Organization of Practical Guidance Programme for Income Tax.
Resolution No.4: I.Q.A.C. resolved to facilitate Practical Guidance Programme for Income Tax. Dr. Kishore Navale (Member, BoS, Cost and Works Accounting, SPPU, Pune) and CA Pavan Autade (Founder, Autade's Professional Academy) be invited to guide students

Point No. 5: Organization of Alumni Meet

Resolution No.5: It was resolved to organize an online Alumni Meet soon to make an appeal to raise the funds for the development of the college. The meet will be organized on 18th November, 2023 in Diwali holidays.

Point No. 6: Organization of One Day Workshop on Intellectual Property Rights : A New Paradigm and Patent Filing: Process and Prospectus

Resolution No.6: Resolved that One Day Workshop on Intellectual Property Rights : A New Paradigm be organized for faculty and students. Dr. Ashok Nagarkar and Ms. Ankita Nagarkar- Degil be invited as resource persons.

Point No. 7: Organization of Campus Interviews for Marketing/ Sales Executive.

Resolution No.7: IQAC resolved to organize Campus Interviews for Marketing/ Sales Executive in association with Training and Placement Cell. Mr. Rushikesh Jarhad (Manager, Q- GET Financial Technologies Pvt. Ltd. Be invited to conduct the interviews.

Point No. 8: Date of next meeting

Resolution No. 8: It was resolved to hold the next meeting in the month of January, 2024.

Dr. M.A. Kekane proposed the vote of thanks and the meeting ended.



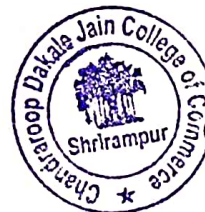
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I/C Principal
C.D.Jain College of Commerce
Shrirampur, Dist. Ahmednagar

ChandraroopDakle Jain College of Commerce, Shrirampur
Internal Quality Assurance Cell

Action Taken Report (ATR) of the Second Meeting held on 8th November, 2023

In accordance with the resolutions approved, the decisions and compliance was made as under-

S.N.	Resolution	Action Taken
1	Submission of A.Q.A.R.: 2022-23 to N.A.A.C.	I.Q.A.C. compiled the data for A.Q.A.R.: 2022-23. Scanning of the documents and updation of website is done accordingly.
2	Organization of staff training programme.	A training programme on virtual currency was organized by I.Q.A.C. Prof. Prafulla Dhavane on Virtual Currency
3	Organization of Practical Guidance Programme for Income Tax.	Facilitated Practical Guidance Programme for Income Tax. Dr. Kishore Navale (Member, BoS, Cost and Works Accounting, SPPU, Pune) and CA Pavan Autade (Founder, Autade's Professional Academy) were invited to guide students
4	Organization of Alumni Meet	Organized an online Alumni Meet to make an appeal to raise the funds for the development of the college. The meet was organized on 18 th November, 2023 in Diwali holidays.
5	Organization of One Day Workshop on Intellectual Property Rights : A New Paradigm and Patent Filing: Process and Prospectus	Organised One Day Workshop on Intellectual Property Rights : A New Paradigm for faculty and students. Dr. Ashok Nagarkar and Ms. Ankita Nagarkar- Degil were invited as resource persons.
6	Organization of Campus Interviews for Marketing/ Sales Executive	Organized Campus Interviews for Marketing/ Sales Executive in association with Training and Placement Cell. Mr. Rushikesh Jarhad (Manager, Q- GET Financial Technologies Pvt. Ltd. Be invited to conduct the interviews.



I/C Principal

C.D.Jain College of Commerce
Shrirampur, Dist. Ahmednagar

Rayat Shikshan Sanstha's
Chandraroop Dakle Jain College of Commerce, Shrirampur
Internal Quality Assurance Cell
NOTICE

Date: 2nd January, 2024

All members of IQAC of the college are hereby notified that the meeting of IQAC will be held on 5th January, 2024 at 11.30 a. m. in Principal cabin.

All should attend the meeting on the given time.

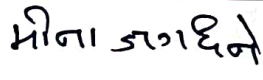
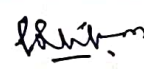
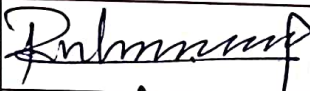
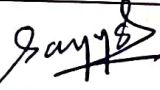







I/C Principal
C.D.Jain College of Commerce
Shrirampur, Dist. Ahmednagar

Agenda:

The following issues will be discussed in the meeting:

1. Confirmation of the minutes of the previous meeting.
2. Planning for the Academic and Administrative Audit to be conducted for the academic year 2022-23.
3. Performance appraisal of the teaching and non- teaching staff.
4. Subscription of more journals and periodicals for the departments through central library.
5. Signing MoU with Priyadarshani Mahila Tantra Shikshan Mandal, Shrirampur.
6. Date of the next meeting.

S.N.	Name of the Member	Signature
1	Hon. Mrs. Meenatai Jagdhane	
2	Mr. Prakash Nikam Patil	
3	Mr. Kishor Nirmal	
4	Dr. S. B. Sayyed	
5	Dr. M. A. Kekane	
6	Mr. V. B. Nagpure	
7	Mr. S. K. Pathave	
8	Mr. S. V. Kulkarni	
9	Hon. Prin. Dr. S. A. Nimbalkar	



MINUTES

The minutes of the meeting of IQAC held on 5th January, 2024 at 11.30 a. m. in the Principal Cabin.

The following members were present for the meeting:

S.N.	Name of the Member	Signature
1	Hon. Mrs. Meenatai Jagdhane	
2	Mr. Prakash Nikam Patil	
3	Mr. Kishor Nirmal	
4	Dr. S. B. Sayyed	
5	Dr. M. A. Kekane	
6	Mr. V. B. Nagpure	
7	Mr. S. K. Pathave	
8	Mr. S. V. Kulkarni	
9	Hon. Prin. Dr. S. A. Nimbalkar	

The following points were discussed in the meeting.

- Point No. 1:** Confirmation of the minutes of the previous meeting.
Resolution No.1: It was resolved to read the minutes of the previous meeting held on 8th November, 2023 and get it confirmed and signed by the chairperson.
- Point No. 2:** Planning for the Academic and Administrative Audit to be conducted for the academic year 2022-23.
Resolution No.2: The I.Q.A.C resolved to prepare for the Academic and Administrative Audit for the academic year 2022-23. The documents be compiled criterion wise and submitted to IQAC in the given format before due date.
- Point No. 3:** Performance appraisal of the teaching and non- teaching staff.
Resolution No.3: I.Q.A.C. resolved to conduct the performance appraisal of the teaching and non- teaching staff as per the guidelines of U.G.C. and Government of Maharashtra.
- Point No. 4:** Subscription of more journals and periodicals for the departments through central library.

Resolution No.4: I. Q. A. C. called for the new subscriptions and renewal of the subscriptions of the existing journals. It was resolved to finalize the demand of the subscriptions in consultation with Librarian and Principal.

Point No. 5: Signing MoU with Priyadarshani Mahila Tantra Shikshan Mandal, Shrirampur.

Resolution No.5: Institute stepped forward to imbibe entrepreneurial skills and motivate students for self-employment. Therefore, I.Q.A.C. and Center for Invention, Incubation and Entrepreneurship Development resolved to sign MoU with Priyadarshani Mahila Tantra Shikshan Mandal, Shrirampur for launching courses under Skill Hub Initiative- Pradhan Mantri Kaushal Vikas Yojana 4.0. The courses will be as follows-

Sr.No	QP_code	Sector	Job Role	Version	NSQF Level	Type	Hrs	OJT	Total Hrs
1	BWS/Q0104	Beauty & Wellness	Senior Beauty Therapist	3	5	Regular	510	90	600
2	MES/Q0601	Media & Entertainment	Graphic Designer	3	4	Regular-New	480	60	540
3	SSC/Q2212	IT-ITeS	Domestic Data Entry Operator	3	3	Regular-New	390	60	450
4	SSC/Q0503	IT-ITeS	Web Developer	3	4	Regular-New	330	60	390

Point No. 6: Date of the next meeting.

Resolution No.6: Resolved to conduct the next meeting in April, 2024.

Prof. Dr. S. B. Sayyed proposed vote of thanks and the meeting ended.



UC Principal
C.D.Jain College of Commerce
Shrirampur, Dist. Ahmednagar

Rayat Shikshan Sanstha's
Chandraroop Dakle Jain College of Commerce, Shrirampur
Internal Quality Assurance Cell

Action Taken Report (ATR) of the Third Meeting held on 5th January, 2024

In accordance with the resolutions approved, the decisions and compliance was made as under-

S.N.	Resolution	Action Taken
1	Planning for the Academic and Administrative Audit to be conducted for the academic year 2022-23.	Prepared and compiled the documents for the Academic and Administrative Audit for the academic year 2022-23. The documents were compiled criterion wise and submitted to IQAC in the given format before due date.
2	Performance appraisal of the teaching and non- teaching staff.	Conducted the performance appraisal of the teaching and non- teaching staff as per the guidelines of U.G.C. and Government of Maharashtra.
3	Subscription of more journals and periodicals for the departments through central library.	New subscriptions and renewal of the subscriptions of the existing journals were made and finalized the demand of the subscriptions in consultation with Librarian and Principal.
4	Signing MoU with Priyadarshani Mahila Tantra Shikshan Mandal, Shrirampur.	Institute stepped forward to imbibe entrepreneurial skills and motivate students for self-employment. Therefore, I.Q.A.C. and Center for Invention, Incubation and Entrepreneurship Development resolved to sign MoU with PriyadarshaniMahilaTantra Shikshan Mandal, Shrirampur for launching courses under Skill Hub Initiative- Pradhan MantriKaushalVikasYojana 4.0. The courses will be as follows- 1.Senior Beauty Therapist 2.Graphic Designer 3.Domestic Data Entry Operator 4.Web Developer




VC Principal
C.D.Jain College of Commerce
Shrirampur, Dist. Ahmednagar

Rayat Shikshan Sanstha's
Chandraroop Dakle Jain College of Commerce, Shrirampur
Internal Quality Assurance Cell

NOTICE

Date: 2nd April, 2024

All members of IQAC of the college are hereby notified that the meeting of IQAC will be held on 6th April, 2024 at 11.30 a. m. in Principal cabin.

All should attend the meeting on the given time



[Signature]
I/C Principal

C.D.Jain College of Commerce
Shrirampur, Dist. Ahmednagar

Agenda:

The following issues will be discussed in the meeting:

1. Confirmation of the minutes of the previous meeting.
2. Organization of Lecture on Laws for safety of Women.
3. To orgazine entrepreneurship related activities.
4. Organizantion of Seminars for quality improvement
5. Promoting staff to undertake SWAYAM and MOOC Courses
6. Signing MoU with Priyadarshani Mahila Tantra Shikshan Mandal, Shrirampur.
7. ISO certification and audits
8. Organization of orientation programme on NEP- 2020 for teaching, administrative staff and students.
9. Approval from College Development Committee for the submission of A.Q.A.R.: 2022-23 to N.A.A.C. Bengaluru
10. Performance appraisal of the teaching and non- teaching staff.
11. Discussion and approval for the Action Taken Report on feedback for the year 2023-24
12. Review of teaching – learning process
13. Approval from CDC for the application of B.B.A. (C.A.) course under AICTE as recognized unaided professional course from the academic year 2024-25.
14. Date of the next meeting.

S.N.	Name of the Member	Signature
1	Hon. Mrs. Meenatai Jagdhane	<i>[Signature]</i>
2	Mr. Prakash Nikam Patil	<i>[Signature]</i>
3	Mr. Kishor Nirmal	<i>[Signature]</i>
4	Dr. S. B. Sayyed	<i>[Signature]</i>
5	Dr. M. A. Kekane	
6	Mr. V. B. Nagpure	<i>[Signature]</i>
7	Mr. S. K. Pathave	<i>[Signature]</i>
8	Mr. S. V. Kulkarni	<i>[Signature]</i>
9	Hon. Prin. Dr. S. A. Nimbalkar	<i>[Signature]</i>

MINUTES



The minutes of the meeting of IQAC held on 6th April, 2024 at 11.30 a. m. in the Principal' Cabin.

The following members were present for the meeting:

S.N.	Name of the Member	Signature
1	Hon. Mrs. Meenatai Jagdhane	
2	Mr. Prakash Nikam Patil	
3	Mr. Kishor Nirmal	
4	Dr. S. B. Sayyed	
5	Dr. M. A. Kekane	
6	Mr. V. B. Nagpure	
7	Mr. S. K. Pathave	
8	Mr. S. V. Kulkarni	
9	Hon. Prin. Dr. S. A. Nimbalkar	

The following points were discussed in the meeting.

- Point No. 1:** Confirmation of the minutes of the previous meeting.
Resolution No.1: It was resolved to read the minutes of the previous meeting held on 29th November, 2020 and get it confirmed and signed by the chairperson.
- Point No. 2:** Organization of Lecture on Laws for safety of Women.
Resolution No.2: Resolved to organize a lecture on Laws for safety of Women by Women Empowerment Cell by Dr. Jyoti Shinde for the guidance and awareness.
- Point No. 3:** To orgazine entrepreneurship related activities.
Resolution No.3: CIIED resolved to organize following entrepreneurship related activities for the enhancement of entrepreneurial skills.
- Point No. 4:** Organizantion of Seminars for quality improvement
Resolution No.4: I. Q. A. C. resolved to organize various commerce and management related self- financed seminars for the quality improvement of students.



Point No. 5: Promoting staff to undertake SWAYAM and MOOC Courses

Resolution No.5: It was resolved to promote staff for the professional enrichment through SWAYAM and MOOC Courses.

Point No. 6: Signing MoU with Priyadarshani Mahila Tantra Shikshan Mandal, Shrirampur.

Resolution No.6: Institute stepped forward to imbibe entrepreneurial skills and motivate students for self-employment. Therefore, I.Q.A.C. and Center for Invention, Incubation and Entrepreneurship Development resolved to sign MoU with Priyadarshani Mahila Tantra Shikshan Mandal, Shrirampur for launching courses under Skill Hub Initiative- Pradhan Mantri Kaushal Vikas Yojana 4.0. The courses will be as follows-

Sr.No	QP_code	Sector	Job Role	Version	NSQF Level	Type	Hrs	OJT	Total Hrs
1	BWS/Q0104	Beauty & Wellness	Senior Beauty Therapist	3	5	Regular	510	90	600
2	MES/Q0601	Media & Entertainment	Graphic Designer	3	4	Regular-New	480	60	540
3	SSC/Q2212	IT-ITeS	Domestic Data Entry Operator	3	3	Regular-New	390	60	450
4	SSC/Q0503	IT-ITeS	Web Developer	3	4	Regular-New	330	60	390

Point No. 7: ISO certification and audits

Resolution No.7: Resolved to comply for ISO Certification, Green Audit, Energy Audit, Fire Safety Audit and Gender Audit from the recognized institutes.

Point No. 8: Organization of orientation programme on NEP- 2020 for teaching, administrative staff and students.

Resolution No.8: In response to orders issued by Government of Maharashtra, the institute resolved for the preparedness for NEP- 2020 for the academic year 2024-25 for first year degree courses. The 8 verticals will be set accordingly in tune with the university. An orientation workshop shall be organized for teaching, administrative staff and students.

Point No. 9: Approval from College Development Committee for the Submission of A.Q.A.R.: 2022-23 to N.A.A.C. Bengaluru

Resolution No. 9: It was resolved that I.Q.A.C. should upload the data for A.Q.A.R.: 2022-23. Scanning of the documents and updation of website is done accordingly. The approval from the College Development Committee will be taken before submission.

- Point No. 10:** Performance appraisal of the teaching and non- teaching staff.
- Resolution No.10:** I.Q.A.C. resolved to conduct the performance appraisal of the teaching and non- teaching staff as per the guidelines of U.G.C. and Government of Maharashtra.
- Point No. 11:** Discussion and approval for the Action Taken Report on feedback for the year 2023-24
- Resolution No.11:** Resolved that Action Taken Report on Feedback for the academic year 2023-24 be approved and the suggestions given be met out. Further it was resolved to upload the Action Taken Report on the institutional website and put it on the table of College Development Committee for final approval.
- Point No. 12:** Review of teaching – learning process.
- Resolution No.12:** Resolved to take the review of teaching – learning process. Lesson notes, syllabus completion report and extra lectures to be conducted if any. It was also resolved to use various educational applications supportive for teaching- learning. Evaluation mechanism will be set by the Examinations Coordination Committee.
- Point No. 13:** Approval from CDC for the application of B.B.A. (C.A.) course under AICTE as recognized unaided professional course from the academic year 2024-25.
- Resolution No.13:** As per Government Resolution No. - CET 2324/Pro. No.127/Ma.shi.-2 dated 15th July, 2024 the college has prepared a proposal for new B.B.A. (C.A.) course under Faculty of Management as AICTE approved Unaided Professional Course for the academic year 2024-25 on AICTE portal. Department of Technical Education (Nashik Regional Office) is to be submitted college information, approval of courses, intake capacity, fee details, available teachers, management quota etc. The information was ordered to be submitted through online proposal. Due permission will be sought from C. D. C. and management of the institute.
- Point No. 14:** Date of the next meeting.
- Resolution No.14:** Resolved to conduct the next meeting in June, 2024.

Prof. Dr. S. B. Sayyed proposed vote of thanks and the meeting ended.



I/C Principal
C.D.Jain College of Commerce
Shrirampur, Dist. Ahmednagar



Action Taken Report (ATR) of the Fourth Meeting held on 6th April, 2024

In accordance with the resolutions approved, the decisions and compliance was made as under-

S.N.	Resolution	Action Taken
1	Organization of Lecture on Laws for safety of Women.	Organized a lecture on Laws for safety of Women by Women Empowerment Cell by Dr.JyotiShinde for the guidance and awareness.
2	Organization of entrepreneurship related activities.	<p>Organized following entrepreneurship related activities for the enhancement of entrepreneurial skills.</p> <p>One Day Training Programme on</p> <ol style="list-style-type: none">1. Entrepreneurial Skill Development – Inauguration of Commerce Association- CIII and Skills Enhancement Center and Entrepreneurship Development Cell Mr. N. B. Dhumal 12th January, 20242. Campus Interviews for Marketing/ Sales Executive Training and Placement Cell RushikeshJarhad (Manager, Q- GET Financial Technologies Pvt. Ltd.20th January, 20243.Entrepreneurship Awareness Camp (3 Days)- Maharashtra Center for Entrepreneurship Development, Innovation, Incubation and Entrepreneurship Development Center 1.Mr. Jitendra Torne, Renowned Entrepreneur 2. Mr. TatyasahebJiwade, Project Officer, MCED Ahmednagar 3. Mr. DilawarSayed, Project Officer, BARTI 12th to 14th February, 20244.One Day Workshop on Entrepreneurship Development- Department of Commerce and Student Development Board Mr. OmprakashKoyte, Founder and Chairman, SamataNagari Cooperative Society 15th February, 20245.One Day Workshop on Banking Finance and Entrepreneurship Department of



		Commerce, IBPS Guidance Center Dr. Vijay Kumbhar and Dr. Sandeep Irole 2 nd March, 2024
3	Organization of Seminars for quality improvement	<p>1. Four Days Workshop on Role of Python in AI Department of B.B.A. (C.A.) Dr. Manojkumar Langote on 7th to 10th February, 2024 by Department of Commerce, IBPS Guidance Center</p> <p>2. Dr. Vijay Kumbhar and Dr. Sandeep Irole 2nd March, 2024 One Day Workshop on Banking Finance and Entrepreneurship by Department of Commerce on 16th March, 2024</p> <p>3. Guest Lecture on Unlocking Opportunity: Career Guidance for Aspiring Commerce Professionals by CA Rajesh Dangi (R.D.S Institute of Accounts and Taxation)</p> <p>4. Department of Commerce and Student Development Board Mr. Omprakash Koyte, Founder and Chairman, Samata Nagari Cooperative Society on 15th February, 2024</p> <p>5. International Consumer Day Department of Commerce and Grahak Panchayat by Hon. Ranjeet Shrigod on 15th March, 2024</p>
4	Promoting staff to undertake SWAYAM and MOOC Courses	Promoted staff for the professional enrichment through SWAYAM and MOOC Courses.
5	Signing MoU with Priyadarshani Mahila Tantra Shikshan Mandal, Shirampur.	Initiated 4 courses: Senior Beauty Therapist Graphic Designer Domestic Data Entry Operator Web Developer
6	ISO certification and audits	Attempted ISO Certification, Green Audit, Energy Audit, Fire Safety Audit and Gender Audit from the recognized institutes.
7	Organization of orientation programme on NEP- 2020 for teaching, administrative staff and students.	In response to orders issued by Government of Maharashtra, the institute resolved for the preparedness for NEP- 2020 for the academic year 2024-25 for first year degree courses. The 8 verticals were set accordingly in tune with the university. An orientation workshop shall be organized for teaching, administrative staff and students.

8	Approval from College Development Committee for the Submission of A.Q.A.R.: 2023-24 to N.A.A.C. Bengaluru	I.Q.A.C. compiled the data for A.Q.A.R.: 2023-24. Scanning of the documents and updation of website is done accordingly. The approval form the College Development Committee was taken before submission.
9	Performance appraisal of the teaching and non- teaching staff.	I.Q.A.C. resolved to conduct the performance appraisal of the teaching and non- teaching staff as per the guidelines of U.G.C. and Government of Maharashtra.
10	Discussion and approval for the Action Taken Report on feedback for the year 2023-24	Action Taken Report on Feedback for the academic year 2023-24 be approved and the suggestions given be met out. Further it was resolved to upload the Action Taken Report on the institutional website and put it on the table of College Development Committee for final approval.
11	Review of teaching – learning process.	Resolved to take the review of teaching – learning process. Lesson notes, syllabus completion report and extra lectures to be conducted if any. It was also resolved to use various educational applications supportive for teaching- learning. Evaluation mechanism will be set by the Examinations Coordination Committee.
12	Approval from CDC for the application of B.B.A. (C.A.) course under AICTE as recognized unaided professional course from the academic year 2024-25.	As per Government Resolution No. - CET 2324/Pro. No.127/Ma.shi.-2 dated 15th July, 2024 the college submitted the online proposal for new B.B.A. (C.A.) course under Faculty of Management as AICTE approved Unaided Professional Course from the academic year 2024-25 on AICTE portal. Submitted data regarding college information, approval of courses, intake capacity, fee details, available teachers, management quota etc. to Department of Technical Education (Nashik Regional Office) online. Sought permission from C. D. C. and management of the institute.



[Signature]
I/C/Principal

C.D.Jain College of Commerce
Shrirampur, Dist. Ahmednagar